



RECOMMENDATION FORM FOR CANDIDATES
FOR NOMINATION TO THE BOARD OF DIRECTORS

If you would like to recommend either a parent, alumna/us (including yourself), or other qualified individual who is not, at the time of election, either a parent or an alumnus/alumna, please complete the attached form and return it with any supporting documents to:

Robert Lord, Chair
UTS Board of Directors
371 Bloor Street West
Toronto, ON M5S 2R8

Or email to: UTSBoard@utschools.ca

GUIDELINES FOR EFFECTIVE DIRECTORS OF UTS

The responsibilities of effective directors of UTS are to:

- ensure that the UTS mission is clear, appropriate and relevant as times change and that the school's resources are appropriately allocated to accomplish the mission
- determine that the School's curriculum, programs and activities support the School's mission and achieve both short-term goals and long-term purpose.
- exercise fiduciary responsibility to obtain and appropriately use the resources required to carry out UTS' mission and sustain it.

To fulfill these responsibilities and to ensure the long-term success of UTS, directors must work together to:

- Cultivate a deep understanding of what UTS is doing.
- Act as ambassadors for UTS, explaining its purpose and needs to the community.
- Select, establish conditions of employment for, work with and evaluate the Principal.
- Make sure that UTS fulfills its ethical, legal and regulatory obligations.
- Attend board meetings fully prepared to discuss, ask questions and make decisions related to UTS' purpose, goals, and activities.
- Support and monitor UTS' fundraising and use of funds.
- Evaluate the composition and performance of the board and recruit future board leadership.

RECOMMENDATION FOR CANDIDACY
FOR UTS BOARD OF DIRECTORS

1. Name and address of Recommended Candidate:

e-mail address

Telephone

Street

City

Province

Postal Code

Parent Director Alumni Director Independent

2. Your name:

e-mail address

phone

3. Candidate's education (or attach resume and check here)

4. Candidate's work experience (or attach resume and check here)

5. Candidate's directorships (or attach resume and check here)

6. Volunteer experience (please include elected or appointed positions)

7. **Statement by recommending person or group as to why the candidate should be a UTS director.**

8. **Personal statement from the candidate as to why she or he should be a director of UTS.**

9. Statements by candidate:

- a. I hereby consent to my candidacy for nomination to the UTS board of directors.
- b. I am not bankrupt. I have not suspended payment or compounded with my creditors. I have not made an authorized assignment. I am not and have not been declared insolvent.
- c. I have not been convicted of an indictable offence or felony, if applicable.
- d. If elected to the Board of Directors of UTS, I understand that I will be a fiduciary of UTS and must always act in the best interests of UTS, even if such interests are contrary to that of any particular constituency group of which I am now, have been, or may in the future be a member.
- e. I certify that all of the information provided on this form is true and accurate.

Name:

Date:

10. Signature of Recommending Person or Group

Name:

Date:

On behalf of:

Name of Group (UTSPA, UTSAA, etc.)